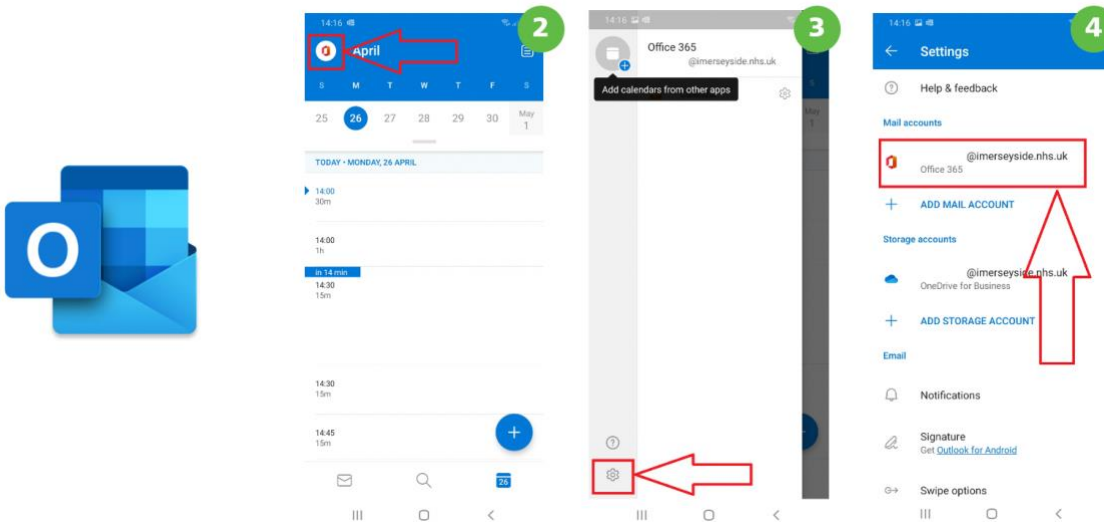


Sync your Outlook calendar with your Android device

1. Open **Outlook app** on your device
2. In the top left tap **O365 icon**
3. Select **Settings** in bottom left
4. Select your **nhs.uk O365 account**



5. Switch Sync Calendars **On**
6. Tap **Allow** on the pop up

